



City Of Seagraves

Regular Session

Seagraves City Council

Minutes

December 14th, 2020 – 6:30 P.M

**The Council met at the Seagraves Community Building 514 14th St.
Meeting held by means of videoconferencing a recording is available on request.**

Guests: Renee Goodger, Rick Vasquez, Calvin Sellers, Clayton Scales, Justin Cantwell, John Perkins, Mark Pelletier, Derek Ray

- 1) **Call to Order-Announce Quorum:** 06:31 PM
- 2) **Pledge of Allegiance:** Dan Grife
- 3) **Invocation:** Ruben Valles
- 4) **Roll Call:** Shannon Wadzeck, Debra Middleton, Charles Evans, Cindy Durham, Kendra Sellers, Ruben Valles
- 5) **Approve Minutes of Previous Meetings:** Alderman Middleton motion to accept the minutes of 11-09-2020, Second by Alderman Durham. Motion passed as recorded; Alderman Valles-aye, Alderman Wadzeck-aye, Alderman Middleton-aye, Alderman Sellers-aye, Alderman Durham-aye.
- 6) **Consent Agenda:** Mayor Evans asked the director of public works to update the council on the progress of the various infrastructure projects underway. The director reported that KSA engineers was in attendance and was seeking to have Gates Utility selected as the contractor for the CDBG project that the city won last year. The project will be to improve water delivery infrastructure along 11th St. near downtown and will be a part of the fresh-water improvements to be completed with the TWDB and EPA funded project the city had just secured. The director continued that a sewer line will be relocated by the city to expedite the project. Mr. Perez who purchased the vacant hardware store has requested that the city consider selling the land to the south of the building so that he might expand the footprint of the store. He director suggested installing chopper pumps at the lift station in advance of the waste-water improvement project. The director advised the council to view the pumps on a you tube site that the director sent to them. Many people have complained that most houses in the city are not marked with house numbers. EMS and the police department have both requested that the city require house numbers. The director requests that the council consider enacting an ordinance to require 911 address numbers be used city wide. The director suggested that the council refer to the monthly report for additional information. Alderman Wadzeck asked where the city was in cleaning up junk vehicles. The director said that this issue was a police department

issue. The mayor said that it will be addressed through the revision of the zoning ordinance. Alderman Valles asked that a meeting of the zoning commission be convened to begin revisions. Alderman Valles asked if an alderman will serve on the board. The mayor asked if all the citizens appointed had been sworn in. The secretary said that they had been. Alderman Middleton motioned to accept the consent agenda, Second by Alderman Valles. Motion passed as recorded. Alderman Valles-aye, Alderman Wadzeck-aye, Alderman Middleton-aye, Alderman Sellers-aye, Alderman Durham-aye.

- 7) **Audit Report by Davis-Ray:** Mr. Ray reviewed the audit completed for FY 2019-2020 and made recommendations for improvement.
- 8) **Discussion and Possible Action Regarding the Proposed City Hall and Police Department:** Mr. John Perkins and Mr. Mark Pelletier explained the engagement agreement that was approved by the USDA and informed the council that as soon as VGA was engaged by the city, the firm would begin the process of recommending various options for the project. No action was taken.
- 9) **Discussion and Possible Action for Bid Awards to begin construction of the TxCDBG No 7219401:** Alderman Middleton motioned to award the bid to Gates Utilities LLC, Dumas TX. Second by Alderman Valles. Motion passed as recorded. Alderman Valles-aye, Alderman Wadzeck-aye, Alderman Middleton-aye, Alderman Sellers-aye, Alderman Durham-aye.
- 10) **Discussion Regarding the Recruitment of a Director of Public Works:** The Director informed the council that August of 2022 will be the final month before retirement. The Mayor asked if the council had reviewed the job description that was prepared by the director. Alderman Middleton suggested that “Must Live IN Seagraves” be added to the job description. The director was asked how long it would take to train a replacement. The Director replied that it would take at least one year to prepare someone and that is the amount of time needed to become TCEQ certified. The director added that if the candidate was already certified, it would take less time to train. It was suggested that advertisement be placed in all area newspapers. The director suggested that the ad be placed on the Texas Water Utilities Website and TML. The cost of running print ads that large will be costly.
- 11) **Discussion of Aging Utility Accounts:** The council decided to divide the aging report by page and have each Alderman review the respective assigned pages to make recommendations as to which of the accounts should be charged off.
- 12) **Discussion Regarding the Rodeo Grounds as a Possible Site for a Community Center:** Alderman Valles suggested that the topic be discussed at a later date.
- 13) **Set date and time for the next regular session:** January 11th at 06:30PM
- 14) **Adjourn:** Alderman Middleton motion to adjourn. A Meeting adjourned 08:47PM.

Charles Evans, Mayor

ATTEST: _____

City Secretary (Dan Grife)