

# Administration

City Secretary

## Monthly Report

Regular Session of the City Council

**September 9th, 2019**

**06:00PM**

### EXPENSES DISBURSED BY DEPARTMENT [August 01 to 31-2019](#)

<b>Administration:</b>	\$ 2,236.50
<b>Police:</b>	\$ 5,753.54
<b>Fire Department:</b>	\$ 129.11
<b>Sanitation:</b>	\$ 29,673.65
<b>Parks:</b>	\$ 2,956.18
<b>Municipal Court:</b>	\$ 590.79
<b>Fund 10 Total:</b>	\$ 38,699.77
<b>Water and Sewer Dept:</b>	\$ 101,191.37 INCLUDES SINKING FUND ITEREST PAYMENT \$49,647.00
<b>Total for City:</b>	\$ 139,891.14

### SALARIES BY DEPARTMENT [August 2019](#)

<b>Administration:</b>	\$ 9,997.09
<b>Police:</b>	\$ 34,650.66
<b>Police Overtime:</b>	\$ 2,625.90 Police Total: \$37,276.56
<b>Parks:</b>	\$ 19,115.05
<b>Municipal Court:</b>	\$ 6,631.38
<b>Fund 10 Total:</b>	\$73,020.08
<b>Water and Sewer Dept:</b>	\$ 30,324.52
<b>Total for City:</b>	\$103,344.60



City of Seagraves

[www.seagravestx.us](http://www.seagravestx.us)

# CITY SECRETARY'S REPORT TO THE COUNCIL

SEPTEMBER 9TH, 2019

The fiscal condition of the City is sound, and all obligations are being met on time.

## Account Balances as of 08-31-2019

General Fund:	\$ 338,845.82	Economic Development:	\$540,806.11
Street Maintenance:	\$33,665.20	Interest and Sinking Fund:	\$117,971.64
Technology Fund:	\$21,679.33	Security Fund:	\$9,116.89
Investment Fund:	\$754,395.32	CD 7440:	\$40,263.03
CD 7990:	\$98,176.44	TWDB Construction:	\$80,134.66
USDA Construction:	\$100.00		

**FUND TOTAL: \$2,035,154.44**

**Public Funds Investment Report.** Above is the state of our portfolio as of 08-31-19. The Investment account underperformed again this period. The initial return offered by First United was 2.39% when the decision was made not to move the funds from our local bank, but in June the fund return fell to 1.9%. This was because the account pays at the Treasury Bill Rate which fell to 1.9% in June. In July the Fed voted to lower the rate again, this time, to 1.64%. The Fed stated that this move was to encourage inflation and to sustain economic growth, which had slowed this quarter. Although U.S. economic expansion continues, the actual rate of growth is declining. The general consensus is that interest rates will remain low for the foreseeable future. Meanwhile, TexPool's daily rate also fell from 2.395% to 2.19% as of 08-31-19. The difference in yield is, in dollars paid to the city, FUB paid \$1,241.77 for the month of July. Had our investment been with TexPool it would have yielded \$1,649.41. This is a difference of \$407.64. If the trend stabilizes, as is the common consensus, the city will forgo \$4,891.68 in revenue this coming year. I inform you of this fact because I am seriously considering the benefit to revenues for the city.

**The Budget.** The final budget is included in the session package. The Tax Rate can be adopted no sooner than 3 days after the second hearing or, no sooner than September 13<sup>th</sup>. I will be attending a training at TML for Employment Law for Public Sector Workers to get updates to Texas Employment Law following the Legislative Session and will not be able to attend a meeting to adopt the rate until Monday, September 16<sup>th</sup>. On that date both the budget and tax rate can be adopted. I will post the agenda for that meeting before I leave town and will have it published in the news paper as well.

**Resolutions to be adopted this session.** Two resolutions will be presented this evening. 19-09-09-a is a resolution to reject a rate increase by Xcel energy on advice from the attorneys at the West Texas Council of Governments. 19-09-09-b is a resolution to accept the settlement offer for a rate increase from Atmos Energy. Copies of the resolutions are included in the packet along with background materials in each resolution. Both resolutions must be passed before October 1<sup>st</sup>.

**Variance for setting a mobile home in a commercial zone.** I understand that this is not a zoning variance but a "Special Use Permit" I will have the address in question and the name of the individual

seeking the permit at the meeting. After the Mayor introduces the agenda item, someone can make a motion to grant the Special Use Permit at (address and name) for placing a mobile home on the site with the understanding that the permit shall remain in force only so long as the mobile home is used as a residence by ( name or other name ) and when these parties move out the lot will revert to commercial use only. This will be entered in the minutes and should be all that is required.

**CITY OF SEAGRAVES****ADMINISTRATIVE REPORT SEPTEMBER (2019)**

ACTIVE ACCOUNTS	877
NEW ACCOUNTS	14
DEPOSIT TOTALS	\$1,260.00
SERVICE CHARGE TOTALS	\$140.00
FINAL ACCOUNTS	0
NEW METER LISTINGS	0
WATER TAP	0
SEWER TAP	0
PAVEMENT CUTS	0
TOTAL TAP CHARGES	\$0.00
10-131 SANITATION TOTAL BILLED	\$31,628.82
10-316 SANITATION REVENUE	\$29,480.85
10-213 SALES TAX PAYABLE	\$2,147.97
20-132 WATER AND SEWER BILLED	\$74,809.52
20-301 WATER REVENUE	\$62,074.81
20-303 SEWER REVENUE	\$12,734.71
TOTAL NET (JULY 15- AUGUST 15)	\$106,438.34
ONLINE BILL PAY USERS	36
POS RETAIL USERS	0
AUTO-PAY ACCOUNTS (DRAFTS)	105
BUILDING PERMITS	1
ELECTRICAL PERMITS	4
MECHANICAL PERMITS	0
MOBILE HOME INSTALLATION	0
PLUMBING PERMITS	1
PET LICENSES	2
IMPOUND FEES	0
PET ADOPTION	0
VENDOR PERMITS	0
TOTAL PERMIT AND LICENSE	\$129.00

# SEAGRAVES SWIMMING POOL MONTHLY REPORT

MONTH: AUGUST 2019

ADMISSION: \$1,012.00

SNACKS: \$948.50

PARTIES: \$2,062.50

TOTAL:

\$4,023.00

SNACK BAR  
PURCHASE: \$840.94