

Administration

City Secretary

Monthly Report

Regular Session of the City Council

October 15th, 2019

06:00PM

EXPENSES DISBURSED BY DEPARTMENT [September 1 to 30-2019](#)

Administration:	\$ 10,360.89
Police:	\$ 17,304.89
Fire Department:	\$ 129.11
Sanitation:	\$ 24,486.25
Parks:	\$ 4,815.30
Municipal Court:	\$ 2,140.23
Fund 10 Total:	\$ 71,134.37

Water and Sewer Dept: **\$ 40,99.93**

Total for City: **\$ 112,134.30**

SALARIES BY DEPARTMENT [September 2019](#)

Administration:	\$ 6,633.83	
Police:	\$ 22,518.15	
Police Overtime:	\$ 2,731.19	Police Total: \$25,249.34
Parks:	\$ 3,445.88	
Municipal Court:	\$ 3,920.92	
Fund 10 Total:	\$39,249.97	

Water and Sewer Dept: **\$ 19,684.36**

Total for City: **\$ 58,934.33**



City of Seagraves

www.seagravestx.us

CITY SECRETARY'S REPORT TO THE COUNCIL

OCTOBER 15TH, 2019

The fiscal condition of the City is sound, and all obligations are being met on time.

Account Balances as of 09-30-2019

General Fund:	\$ 300,027.30	Economic Development:	\$547,249.19
Street Maintenance:	\$44,119.77	Interest and Sinking Fund:	\$136,682.71
Technology Fund:	\$21,758.64	Security Fund:	\$9,176.39
Investment Fund:	\$755,763.50	CD 7440:	\$40,263.03
CD 7990:	\$98,176.84	TWDB Construction:	\$80,147.83
USDA Construction:	\$100.00		

FUND TOTAL: \$2,035,131.97

Public Funds Investment Report. Above is the state of our portfolio as of 09-30-19 The Investment account at First United underperformed again this month. The Treasury Bill Rate is 1.64%. This is the rate that is paid on balances over \$500,000.00 at First United Bank. TexPool's daily rate is 2.19% as of 09-30-19 The difference in yield is significant. I have opened an account with TexPool and will begin moving funds to that institution to take advantage of the higher yield. The fund offers the most attractive rates available to public sector investments while assuring the city the liquidity needed to react to sudden changes in cash flow. The only comparable instruments available are Certificates of Deposit at fixed terms of three or more years. Such instruments will offer no liquidity what so ever and are not a reasonable investment at this time.

The Budget. The process seemed over but, I was contacted by Gayla and one more step is needed to finally put the Tax Rate to bed. A letter from the GCAD informing of the requirement is attached.

(e) The assessor shall enter the amount of tax determined as provided by this section in the appraisal roll and submit it to the governing body of the unit for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit's tax roll.

HISTORY: Enacted by Acts 1979, 66th Leg., ch. 841 (S.B. 621), § 1, effective January 1, 1982; am. Acts 1981, 67th Leg., 1st C.S., ch. 13 (H.B. 30), § 121, effective January 1, 1982; am. Acts 1983, 68th Leg., ch. 851 (H.B. 1203), § 19, effective August 29, 1983; am. Acts 2011, 82nd Leg., ch. 138 (S.B. 551), § 1, effective September 1, 2011; am. Acts 2015, 84th Leg., ch. 465 (S.B. 1), § 6, effective June 15, 2015.

Resolutions to be adopted this session. Three Resolutions will be presented at this session. The first is the is for the GCAD (above). The next concerns the matter of the Seagraves Garden Apartments. The owners of the property have applied to the TDHCA for Tax Credits in the amount of \$1,124,000.00 to renovate the complex. The work will involve local sub-contractors and suppliers and the investors have promised to spend locally wherever possible. In addition, any work crews will be eating and sleeping in the area while the work is underway. The benefit to the local economy should be significant. In order to qualify for this funding, the local government is required to resolve that they find no objection to the project. According to state statute, a Public Hearing must be held prior to the

passage of this resolution so that the local merchants and citizens can have a chance to voice any concern or to make specific requests regarding the project. I have asked the council on two occasions, to suggest a date and time for such a hearing but I had no reply from any Alderman. Due to the timeline for this funding, the owners of the property must have the resolution before the end of this month. As no Alderman suggested any action, I researched the pertinent laws and found that, according to Section 2306.6701b of the Texas Government Code; a municipal government shall hold a hearing. The law does not specifically state that the hearing must be conducted by the governing body. Therefore, I posted a notice of the hearing and held it myself at city hall on 10-11-2019 at 01:00PM. thereby satisfying the requirement. All that is needed now is for the resolution to be passed so that the economic benefit of this investment can come to your city.

(A county or municipality, as applicable, shall hold a hearing at which public comment may be made on the application.)

The third resolution is needed by Government Capital Corporation to issue a note for \$92,400.00 at 3.94% for 60 months to finance the two police cruisers approved and appropriated in the budget.

A representative of Enprotec / Hibbs and Todd, a Civil Engineering Firm: will address the council to inform and advise the critical infrastructure improvements needed by the city. Grant and loan opportunities are available to this city from the Texas Water Development Board at remarkably low rates and terms. The Mayor and the Director of Public Works have previously met with Mr. Evans and Mr. Kindle of Enprotec at which time they offered to present the same information to the council.

I have received the rate study from Communities Unlimited which is a key component needed to secure the funding being sought from the USDA for the Waste Water Treatment Plant, so the city is one step closer to realizing this vital facility. The City Attorney has provided a purchase contract to us which will secure the land needed for the project. It is, I believe in the hands of the seller. I await further instruction, as does the City Attorney before the purchase can move forward.

The City of Seagraves is almost the recipient of the Community Development Block Grant it applied for this spring. A representative from the Texas Department of Agriculture made a site visit recently and the final steps in securing the \$400,000.00 grant for waterline improvements is hopefully at hand.

CITY OF SEAGRAVES

ADMINISTRATIVE REPORT OCTOBER (2019)

ACTIVE ACCOUNTS	883
NEW ACCOUNTS	10
DEPOSIT TOTALS	\$900.00
SERVICE CHARGE TOTALS	\$100.00
FINAL ACCOUNTS	10
NEW METER LISTINGS	13
WATER TAP	1
SEWER TAP	2
PAVEMENT CUTS	0
TOTAL TAP CHARGES	\$550.00
10-131 SANITATION TOTAL BILLED	\$31,521.46
10-316 SANITATION REVENUE	\$29,380.37
10-213 SALES TAX PAYABLE	\$2,141.09
20-132 WATER AND SEWER BILLED	\$77,703.25
20-301 WATER REVENUE	\$64,723.48
20-303 SEWER REVENUE	\$12,979.77
TOTAL NET (AUGUST 15- SEPTEMBER- 15)	\$109,224.71
ONLINE BILL PAY USERS	52
POS RETAIL USERS	0
AUTO-PAY ACCOUNTS (DRAFTS)	109
BUILDING PERMITS	2
ELECTRICAL PERMITS	4
MECHANICAL PERMITS	0
MOBILE HOME INSTALLATION	2
PLUMBING PERMITS	2
PET LICENSES	2
IMPOUND FEES	0
PET ADOPTION	0
VENDOR PERMITS	0
TOTAL PERMIT AND LICENSE	\$180.20