

## Administration

City Secretary

# Monthly Report

Regular Session of the City Council

**November 12th, 2019**

**06:00PM**

### EXPENSES DISBURSED BY DEPARTMENT [October 1 to 31-2019](#)

Administration:	\$ 8,123.61
Police:	\$ 8,350.23
Fire Department:	\$ 242.32
Sanitation:	\$ 25,565.30
Parks:	\$ 632.10
Municipal Court: Fund	\$ 3,856.52
10 Total:	\$ 46,780.08

Water and Sewer Dept:	\$ 31,819.94
Cuff System:	\$ 3,355.98
Waste Water:	\$ 2,214.16
Public works Total:	\$ 37,390.08
Total for City:	\$ 84,170.16

### SALARIES BY DEPARTMENT

[October 2019](#)

Administration:	\$6,799.73	
Police:	\$20,603.62	
Police Overtime:	\$ 1,302.24	Police Total: \$21,905.86
Parks:	\$ 2,464.00	
Municipal Court:	\$ 3,920.92	
Fund 10 Total:	\$35,090.51	

Water and Sewer Dept:	21,075.93
Total for City:	\$ 56,166.44



City of Seagraves

[www.seagravestx.us](http://www.seagravestx.us)

# CITY SECRETARY'S REPORT TO THE COUNCIL

NOVEMBER 12TH, 2019

The fiscal condition of the City is sound, and all obligations are being met on time.

## Account Balances as of 10-31-2019

General Fund:	\$ 71,760.92	Economic Development:	\$553,910.52
Street Maintenance:	\$46,604.99	Interest and Sinking Fund:	\$155,397.41
Technology Fund:	\$21,894.89	Security Fund:	\$9,278.58
Investment Fund:	\$756,619.84	CD 7440:	\$40,263.03
CD 7990:	\$98,536.31	TWDB Construction:	\$80,161.41
USDA Construction:	\$100.00	TexPool Prime:	\$200,122.55

**FUND TOTAL: \$2,035,131.97**

**Public Funds Investment Report.** Above is the state of our portfolio as of 10-31-19. The Investment account at First United underperformed again this month. The Treasury Bill Rate is 1.66%. This is the rate that is paid on balances over \$500,000.00 at First United Bank. TexPool's daily rate is 2.07% as of 10-31-19. The difference in yield is significant. The Federal Reserve cut interest rates on Wednesday for the third time this year, reversing nearly all of 2018's rate increases. The Fed has now reduced its policy rate by a cumulative 0.75 percentage point this year, just as it did during two mid-business-cycle interest rate adjustments in the 1990s. While those insurance cut cycles were eventually reversed — the Fed returned to interest rate increases — Mr. Powell (Fed Chairman) indicated that increases were not on the table unless inflation showed signs of moving higher. Price gains have been falling short of the Fed's 2 percent target for years, making that unlikely.

I have opened an account with TexPool and moved \$200,000.00 of General Funds to that institution to take advantage of the higher yield. The fund offers the most attractive rates available to public sector investments while assuring the city the liquidity needed to react to sudden changes in cash flow. The only comparable instruments available are Certificates of Deposit at fixed terms of three or more years. Such instruments will offer no liquidity what so ever and are not a reasonable investment at this time. Considering the economic outlook and substantiated trends, I recommend that the investment account be transferred to TexPool as well. The fund is designed to provide municipalities with a relatively high return while offering the flexibility needed to respond to sudden cash flow needs. If the funds are deposited to the TexPool account, the income difference would be \$5,600.00.

Davis-Ray will be at City Hall on the 18<sup>th</sup> of November to begin the annual audit.

The Rate Study and recommendations for adjusting the sewer rates in anticipation of bond payments will be available for review sometime near Thanksgiving according to Communities Unlimited. As part of the process and to satisfy requirements in the application, it will be necessary to make some budget adjustments to the 2019/2020 budget. The city must separate expenditures in fund 20. Waste Water must be accounted for separately from other Public Works expenses. It will not involve increasing the budget. It will involve reallocating what has already been adopted for Public Works. Renee has worked

up the figures and accounts. (It is attached to this report). I will be discussing this with Derek to be sure it is done properly but when ready it will require a resolution to enact it.

This evening you will be addressed by Ms. Connie Lamm of the Heritage Project of Gaines County and Mr. Bhardwad Subhash PharmD. Who will explain his desire to open a Pharmacy in Seagraves. The New Animal Control Officer, Ms. Lee Rodrigues will introduce herself to you and go over her experience and discuss improving animal control in Seagraves.

The following is from a Legislative Update by TML:

#### CITIES NOT OUT OF THE WOODS, NOT EVEN CLOSE

On Tuesday, October 22<sup>nd</sup> Texas House Speaker Dennis Bonnen – who was recorded saying he was determined to see cities have terrible 2019 and 2021 legislative sessions – announced his retirement. But city and county officials should not assume that all is now well at the Capitol.

A key committee chairman, Rep. Dustin Burrows (R-Lubbock), said on the recording that “we hate cities and counties.” He also revealed his plan for the state to steal cities’ two pennies of local sales taxes to lower school property taxes. This brazen plan to raid city revenues must be strenuously resisted.

Many House members have yet to weigh in on the abusive comments revealed last week. How do those members feel about the notion that mayors are “dumbasses” (the Speaker’s actual words) who don’t even deserve to be heard when they travel to Austin? Legislators must be called upon to clearly declare where they stand going into 2020 elections and the 2021 session.

For cities with questions about whether their state representative stands with them or against them, there’s one easy way they can find out—they can pick up the phone and ask. City officials deserve an answer, one way or the other. If local officials are not satisfied with the responses they get from their representative and senator, the upcoming election is the best means for holding legislators accountable.

This week’s good news was due in no small part to mayors and councilmembers who’ve become fed up with wanton city bashing by some state leaders. It is time to turn that outrage into action and forge a new era of mutual respect and cooperation between local and state elected leaders.

**CITY OF SEAGRAVES****ADMINISTRATIVE REPORT NOVEMBER (2019)**

ACTIVE ACCOUNTS	883
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NEW ACCOUNTS	8
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DEPOSIT TOTALS	\$720.00
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SERVICE CHARGE TOTALS	\$80.00
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FINAL ACCOUNTS	12
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NEW METER LISTINGS	6
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WATER TAP	0
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SEWER TAP	0
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PAVEMENT CUTS	0
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TOTAL TAP CHARGES	\$0.00
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10-131 SANITATION TOTAL BILLED	\$31,636.52
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10-316 SANITATION REVENUE	\$29,486.68
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10-213 SALES TAX PAYABLE	\$2,149.84
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20-132 WATER AND SEWER BILLED	\$96,612.07
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20-301 WATER REVENUE	\$80,620.49
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20-303 SEWER REVENUE	\$15,991.58
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TOTAL NET (SEPTEMBER 15- OCTOBER- 15)	\$128,248.59
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ONLINE BILL PAY USERS	49
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POS RETAIL USERS	0
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AUTO-PAY ACCOUNTS (DRAFTS)	111
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BUILDING PERMITS	1
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ELECTRICAL PERMITS	2
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MECHANICAL PERMITS	0
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MOBILE HOME INSTALLATION	0
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PLUMBING PERMITS	0
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PET LICENSES	1
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IMPOUND FEES	0
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PET ADOPTION	0
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VENDOR PERMITS	0
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TOTAL PERMIT AND LICENSE	\$120.96
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PROPOSED TREATMENT PLANT /COLLECTION SYSTEM BUDGET

20-49-400	SALARIES	\$40,000.00
20-49-401	OVERTIME	\$1,500.00
20-49-402	TOOLS	\$1,000.00
20-49-403	POSTAGE OFFICE SUPPLIES	\$0.00
20-49-404	MATERIALS & SUPPLIES	\$3,000.00
20-49-405	TELEPHONE	\$0.00
20-49-406	UTILITIES	\$6,000.00
20-49-407	PIPE, VALVES & FITTINGS	\$4,000.00
20-49-408	METERS WWTP	\$2,000.00
20-49-409	CHEMICALS	\$4,000.00
20-49-410	INSECTICIDES	\$2,000.00
20-49-411	STREET REPAIRS	\$1,000.00
20-49-412	SIGNS	\$500.00
20-49-413	FUEL, OIL & LUBRICANTS	\$500.00
20-49-404	UNIFORMS	\$500.00
20-49-415	BUILDING REPAIRS	\$5,000.00
20-49-416	AUTO & EQUIPMENT REPAIRS	\$3,000.00
20-49-417	RADIO REPAIRS	\$500.00
2049-418	TRAVEL EXPENSE	\$1,200.00
20-49-419	ADVERTISING & PRINTING	\$0.00
20-49-420	CLEANING SUPPLIES	\$500.00
20-49-421	DUES/MEMBERSHIPS	\$150.00
20-49-422	PROFESSIONAL/LEGAL SERVICE	\$500.00
20-49-423	SAFETY EQUIP/SUPPLIES	\$1,000.00
20-49-424	STREET LIGHTS	\$0.00
20-49-425	INSURANCE	MM
20-49-426	WORKERS COMP	MM
20-49-427	LIFT STATION SERVICE	\$5,000.00
20-49-428	SEWER PLANT REPAIRS	\$5,000.00
20-49-429	CONTRACT SERVICES	\$3,500.00
20-49-430	TRAINING/SCHOOLS	\$3,000.00
20-49-431	SS/MEDICARE	MM
20-49-432	RETIREMENT	MM
20-49-433	HEALTH INSURANCE	MM
20-49-434	WATER PURCHASES	\$0.00
20-49-435	CAPITAL OUTLAY	\$0.00
20-49-436	MISC. EXPENSE	\$1,500.00
20-49-437	BAD DEBT EXPENSE	\$4,000.00
20-49-438	CAPITAL IMPROVEMENT PLAN	\$0.00
20-49-440	INTEREST EXPENSE	\$0.00
20-49-441	NOTES PAYABLE	\$35,000.00
20-49-442	TRANSFERS OUT	\$0.00
20-49-443	LABORATORY FEES	\$3,000.00
20-49-444	STATE PERMIT FEES	\$2,800.00
20-49-451	AMORTIZATION EXPENSE	\$0.00
TENT. TOTAL \$137,650		