

Administration

City Secretary

Monthly Report

Regular Session of the City Council

April 13, 2020

06:00PM

EXPENSES DISBURSED BY DEPARTMENT [March 1 to 31-2020](#)

Administration:	\$ 8,422.67
Police:	\$ 10,878.41
Fire Department:	\$ 430.79
Sanitation:	\$ 25,289.70
Parks:	\$ 1,791.90
Municipal Court: Fund	\$ 771.56
10 Total:	\$ 47,585.03

Water and Sewer Dept:	\$ 30,137.35
Cuff System:	\$ 1,618.42
Waste Water:	\$ 2,169.23
Public works Total:	\$ 34,125.40
Total for City:	\$ 87,710.43

SALARIES BY DEPARTMENT

[March 2020](#)

Administration:	\$ 6,799.63
Police:	\$15,475.04
Police Overtime:	\$ 5,397.32 Police Total: \$20,872.36
Parks:	\$2,464.00
Municipal Court:	\$3,920.92
Fund 10 Total:	\$34,056.91

Water and Sewer Dept:	\$20,360.01
Total for City:	\$54,416.92



City of Seagraves

www.seagravestx.us

CITY SECRETARY'S REPORT TO THE COUNCIL

APRIL 13TH, 2020

The fiscal condition of the City is sound, and all obligations are being met on time.

Account Balances as of 03-31-2020

General Fund:	\$ 127,594.81	Economic Development:	\$581,002.11
Street Maintenance:	\$80,290.57	Interest and Sinking Fund:	\$ 55,609.31
Technology Fund:	\$22,677.62	Security Fund:	\$9,865.60
Investment Fund:	\$1,005,028.45	CD 7440:	\$40,731.21
CD 7990:	\$98,897.09	USDA Construction:	\$100.00
TexPool Prime:	\$292,719.56		

FUND TOTAL: \$2,314,516.33

Public Funds Investment Report. Above is the state of our portfolio as of 03-31-2020. The fiscal condition of the city remains solid. The Fed has cut rates to 0.00% in response to the COVID-19 emergency I order to stimulate the economy and prevent collapse. TexPool Prime does continue to preform at 1.4% for the month of March. The Investment account at First United has outperformed TexPool Prime for the first time, paying 1.46% for the same period. \$1,587.53 in interest was earned between the accounts for March.

Many cities and utility companies in Texas have suspended shutoff of services until the economic downturn that resulted from the COVID-19 pandemic have passed. In the month of March, the mayor directed that the public utility operated by The City of Seagraves not shut off service even if the accounts were not paid in time. Ordinance 2011-09-30 Amended 2018 requires that the late fees be assessed and that should accounts not be paid by 09:00AM on the Monday of the last full week of the month, such accounts are to be disconnected until payment is made. The city has entered certain covenants with bond holders to guarantee timely payment of moneys owed. Such covenants will prevent the city from forgoing revenue for utility service and require that 30% of all water revenue be sequestered into a Sinking Fund to meet the bond obligation. The city may, however, temporarily suspend "collection of such revenue" and resolve not to cause additional hardship during a crisis by disconnecting customers form water service. According to our Attorney, should the city council choose to suspend cutoff, a resolution to that effect would need to be enacted. Last month I began to track the fees and penalties which would otherwise be collected and will continue to keep such records to eventually either be paid by the customers or possibly be paid by federal disaster relief funds administered by FEMA. The attorney memo, the pertinent sections and the resolution are in your packet.

CITY OF SEAGRAVES

ADMINISTRATIVE REPORT (APRIL 2018)

ACTIVE ACCOUNTS	873
NEW ACCOUNTS	13
DEPOSIT TOTALS	\$1,170.00
SERVICE CHARGE TOTALS	\$130.00
FINAL ACCOUNTS	0
NEW METER LISTINGS	0
WATER TAP	0
SEWER TAP	2
PAVEMENT CUTS	0
TOTAL TAP CHARGES	\$ 400.00
10-131 SANITATION TOTAL BILLED	\$ 31,316.53
10-316 SANITATION REVENUE	\$29,193.45
10-213 SALES TAX PAYABLE	\$2,123.08
20-132 WATER AND SEWER BILLED	\$66,779.48
20-301 WATER REVENUE	\$54,290.56
20-303 SEWER REVENUE	\$12,488.92
TOTAL NET (FEBRUARY 15- MARCH 15)	\$ 98,096.01
ONLINE BILL PAY USERS	33
POS RETAIL USERS	0
AUTO-PAY ACCOUNTS (DRAFTS)	86
ELECTRICAL PERMITS	1
PLUMBING PERMITS	2
BUILDING PERMITS	0
MECHANICAL PERMIT	1
MOBILE HOME INSTALLATION	0
PET LICENSES	5
TOTAL PERMIT AND LICENSE	\$199.80