

Administration

City Secretary

Monthly Report

Regular Session of the City Council

May 11, 2020

06:00PM

EXPENSES DISBURSED BY DEPARTMENT April 01 to 30 2020

Administration:	\$ 5,126.65
Police:	\$ 10,524.50
Fire Department:	\$ 300.46
Sanitation:	\$ 25,735.25
Parks:	\$ 1,205.21
Municipal Court: Fund	\$ 2,938.29
10 Total:	\$ 45,830.36

Water and Sewer Dept:	\$ 24,116.64
Cuff System:	\$ 1,011.64
Waste Water:	\$ 2,604.15
Public works Total:	\$ 27,732.43
Total for City:	\$ 73,562.79

SALARIES BY DEPARTMENT April 2020

Administration:	\$ 6,799.63
Police:	\$15,210.49
Police Overtime:	\$ 4,704.85 Police Total:\$19,915.34
Parks:	\$2,464.00
Municipal Court:	\$3,920.92
Fund 10 Total:	\$33,099.89

Water and Sewer Dept:	\$20,807.73
Total for City:	\$53,907.62



City of Seagraves

www.seagravestx.us

CITY SECRETARY'S REPORT TO THE COUNCIL

MAY 11TH, 2020

The fiscal condition of the City is sound, and all obligations are being met on time.

Account Balances as of 04-30-2020

General Fund:	\$ 58,701.72	Economic Development:	\$593,180.18
Street Maintenance:	\$85,503.15	Interest and Sinking Fund:	\$ 92,992.90
Technology Fund:	\$22,677.62	Security Fund:	\$9,865.60
Investment Fund:	\$1,005,420.82	CD 7440:	\$40,731.21
CD 7990:	\$99,251.31	USDA Construction:	\$100.00
TexPool Prime:	\$292,721.01		

FUND TOTAL: \$2,301,046.52

Public Funds Investment Report. Above is the state of our portfolio as of 04-30-2020. The fiscal condition of the city remains solid. The COVID-19 emergency I order to stimulate the economy and prevent collapse. TexPool Prime yielded .94% for the month of April. The Investment account at First United has underperformed TexPool Prime in April, paying a disappointing yield of .48% for the same period. \$226.39 was paid by TexPool on a balance of \$292,939.00 while First United paid \$392.37 on a balance of \$1,005,420.00. a total of \$618.76 in interest was earned between the accounts for April. Even though TexPool out-performed FUB two to one, I transferred \$50,000.00 form TexPool to our operating account to supplement the balance because of lower tax revenue and unpaid utility accounts. I will transfer such funds for the FUB investment account in future. Should the disparity continue, I will have to consider moving more of our excess funds to TexPool.

As the governor moves to reopen the economy, it will eventually become necessary to aggressively collect the revenues currently being deferred from the city owned utility and to that end a letter to all account holders is being mailed.(see attached) it outlines the situation and lists the options available to our customers. The obligations the city has encumbered to date (Comb Tax & Surplus Rev C/O Ser 2015 Outstanding Balance \$2,800,000.00) and the new necessary encumbrances the city will soon assume (Comb Tax & Surplus Rev C/O Ser 2020 Initial Principal Issue \$4,099,000.00) will require raising rates for wastewater portion of the monthly billing to the utility customers. Communities Unlimited has completed the rate analysis of our waste-water rates and will present these studies and recommendations to the council at a special session to be called at the discretion of the mayor in the next week. Essentially, the analysis confirms that our rates have been set too low and are not enough to meet the present budget, let alone the budget that will include the bond. The rates will be doubled so that the annual payment can be met, and the department budget will balance. There is no choice for anyone in this as the city will be required to either become compliant with environmental statues or pay far more in fines. On the other hand, new grant opportunities are being made available and infrastructure improvements will likely continue. The packet this month contains drafts of two resolutions that are required to obtain financing. One resolution 1942-8 is to commit to borrowing \$4,099,000.00 for waste-water improvements and the construction of a TCEQ compliant treatment facility. The other, 20-05-11-A is a resolution to hire a Bond Attorney to handle the issuance of the bond.

The zoning variance hearing involving the structure located at 1502 Ave. E will be held this evening. The petitioner has paid the fees for the variance and responses from the neighbors have been returned.

CITY OF SEAGRAVES

ADMINISTRATIVE REPORT MAY (2020)

ACTIVE ACCOUNTS	873
NEW ACCOUNTS	5
DEPOSIT TOTALS	\$450.00
SERVICE CHARGE TOTALS	\$50.00
FINAL ACCOUNTS	3
NEW METER LISTINGS	1
WATER TAP	0
SEWER TAP	0
PAVEMENT CUTS	0
TOTAL TAP CHARGES	\$0.00
10-131 SANITATION TOTAL BILLED	\$31,561.77
10-316 SANITATION REVENUE	\$29,378.15
10-213 SALES TAX PAYABLE	\$2,138.62
20-132 WATER AND SEWER BILLED	\$70,871.48
20-301 WATER REVENUE	\$58,195.17
20-303 SEWER REVENUE	\$12,676.31
TOTAL NET (MARCH 15- APRIL 15)	\$102,388.25
ONLINE BILL PAY USERS	96
POS RETAIL USERS	0
AUTO-PAY ACCOUNTS (DRAFTS)	117
BUILDING PERMITS	3
ELECTRICAL PERMITS	1
MECHANICAL PERMITS	0
MOBILE HOME INSTALLATION	0
PLUMBING PERMITS	1
PET LICENSES	2
IMPOUND FEES	0
PET ADOPTION	0
VENDOR PERMITS	0
TOTAL PERMIT AND LICENSE	\$178.40



City Of Seagraves

COVID-19 Utilities Assistance Program

Dear City of Seagraves Customer,

The City of Seagraves is committed to providing assistance during this COVID-19 crisis. Here are some key points that may help you.

1. Please pay your bill as normal and ensure that the monthly balance is paid in full, when possible.
2. If the complete monthly payment is a hardship, stay as current as you can with your payments to avoid building up a large balance at a later date.
3. If you are still faced with a large balance at the end of this crisis, we are working on a plan that will spread your payments over an extended period. Once the state of emergency and shelter in place have been lifted by the governor,
 - a. You will need to notify the City that you will not be able to pay the previous balance on your account within the next 30 days.
 - b. The City will work out a contract to help spread the previous balance amount over a time period that is mutually agreed upon.
 - c. After the contract has been signed, all monthly balances will be due on your normal due dates. If applicable, the City's normal policy for late fees and disconnection for nonpayment will be followed.
 - d. If you do not contact the City, the entire balance will be due within 30 days and subject to late fees and disconnection for nonpayment as per the City's normal policy.
 - e. If you decide to move, your entire balance will be due at the time of account closure. If you happen to move within the City's utility service area, the City will be able to work out a contract just as described above.

Our first priority for our customers is to deliver safe and reliable water, sewer, and solid waste utility services. This has never been more important to us than now, as we navigate this unprecedented time together. We are committed to finding ways to help protect and serve all of our customers, the community, and especially those who are most vulnerable because of the COVID-19 pandemic.

For any of your questions or concerns, you can always reach us at 806-387-2593 by phone or at customersevice@seagravestx.us by email.

Stay safe and well,

Charles Evans, Mayor