

Administration

City Secretary

Monthly Report

Regular Session of the City Council

August 10, 2020

06:00PM

EXPENSES DISBURSED BY DEPARTMENT [July 01 to 31 2020](#)

Administration:	\$ 27,199.26
Police:	\$ 14,630.02
Fire Department:	\$ 157.58
Sanitation:	\$ 25,252.85
Parks:	\$ 11,419.92
Municipal Court: Fund	\$ 977.07
10 Total:	\$ 80,047.90

Water and Sewer Dept:	\$ 39,796.19
Cuff System:	\$ 1,384.51
Waste Water:	\$ 1,468.21
Public works Total:	\$ 42,648.90
Total for City:	\$ 122,696.80

SALARIES BY DEPARTMENT [July 2020](#)

Administration:	\$ 10,126.53
Police:	\$26,881.12
Police Overtime:	\$ 3,315.82 Police Total: \$30,196.94
Parks:	\$ 22,639.45
Municipal Court:	\$ 5,881.38
Fund 10 Total:	\$ 95,725.42

Water and Sewer Dept:	\$ 39,742.33
Total for City:	\$135,467.75



City of Seagraves

www.seagravestx.us

CITY SECRETARY'S REPORT TO THE COUNCIL

AUGUST 10TH, 2020

The fiscal condition of the City is sound, and all obligations are being met on time.

Account Balances as of 07-31-2020

General Fund:	\$ 91,076.81	Economic Development:	\$615,723.87
Street Maintenance:	\$108,021.20	Interest and Sinking Fund:	\$149,072.12
Technology Fund:	\$22,865.97	Security Fund:	\$10,006.88
Investment Fund:	\$956,231.09	CD 7440:	\$40,962.21
CD 7990:	\$99,614.70	USDA Construction:	\$100.00
TexPool Prime:	\$243,286.27		

FUND TOTAL: \$2,336,961.12

Public Funds Investment Report. Above is the state of our portfolio as of 07-31-2020. The fiscal condition of the city remains solid.

Issues that will require action:

A resolution to establish a dedicated fund in the administrative budget for adoption related expenses incurred by Reed’s Ranch and Rescue. This is necessary in order to explain/justify our breach of (Tex. Const. Art. III, Sec. 52 and Art. XI, Sec. 3.) This action is on advice of counsel (see Spay & Neuter memo: Monte Akers 07-08-2020).

Texas Water Development Board had been assigned to administer a grant fund from the Environmental Protection Agency in the amount of \$3,346,000. Because we had begun an application for funding with TWDB earlier this year, we have been selected as a likely candidate to receive this funding based on our need and overall financial condition. The grant will be awarded in conjunction with a low interest loan from TWDB for water improvements that will address arsenic (the basis for the grant) The combined project will be \$6,084,000. At 55% grant and 45% loan. The project will be to replace the water tower and all surface storage tanks along with infrastructure improvements in the water supply system. I have secured the services of a Bond Council and Financial Advisor and have prepared a Resolution to apply for funding for action tonight. Should the city be awarded this grant, it will save the taxpayers nearly 4 million dollars for the improvements that will have to be done regardless of funding source. The application will have to be submitted by the end of August at the latest. I will be able to meet this deadline but, first I will need the Application Filing and Authorized Representative Resolution enacted.

An action by the council acting to order the demolition of a dangerous building. (see FILBERTO HERNANDEZ 611 Ave. I and Pages from Ordinance 20-13-01 sec. 20)

Nomination of Zoning Board Members drawn from the respective districts of the council.

Discussion Changes to budget and tax as a result of SB-2 (see Budget-Tax requirements and deadlines) the department requested budgets have been submitted and the council should be able to begin the budget workshops. The “No New Revenue” tax rate has not yet been sent to me from GCAD but I know that it is being worked on and should be available soon. In the meantime, I am reasonably sure the calculation I have made is close to the figure we will see from the official worksheet. (SEE Budget-no new revenue)

CITY OF SEAGRAVES

ADMINISTRATIVE REPORT AUGUST (2020)

ACTIVE ACCOUNTS	875
NEW ACCOUNTS	9
DEPOSIT TOTALS	\$810.00
SERVICE CHARGE TOTALS	\$90.00
FINAL ACCOUNTS	0
NEW METER LISTINGS	0
WATER TAP	0
SEWER TAP	0
PAVEMENT CUTS	0
TOTAL TAP CHARGES	\$0.00
10-131 SANITATION TOTAL BILLED	\$30,618.12
10-316 SANITATION REVENUE	\$28,550.67
10-213 SALES TAX PAYABLE	\$2,067.45
20-132 WATER AND SEWER BILLED	\$84,507.81
20-301 WATER REVENUE	\$70,836.89
20-303 SEWER REVENUE	\$13,670.92
TOTAL NET (JUNE15- JULY 15)	\$115,035.93
ONLINE BILL PAY USERS	82
POS RETAIL USERS	0
AUTO-PAY ACCOUNTS (DRAFTS)	118
BUILDING PERMITS	4
ELECTRICAL PERMITS	1
MECHANICAL PERMITS	0
MOBILE HOME INSTALLATION	0
PLUMBING PERMITS	1
VARIANCE APPLICATION	0
PET LICENSES	0
IMPOUND FEES	0
PET ADOPTION	0
VENDOR PERMITS	0
TOTAL PERMIT AND LICENSE	\$112.15